

CMSP

Certified Modeling and Simulation Professional - Application Information

This information sheet is designed to help you prepare the materials needed for your application *before you begin the on-line process*. Once you start the application, the form will “time out” in about 30 minutes if left unattended, so be sure and set aside time and gather the information on this sheet before you begin. In most of the fields, you will be able to either enter your information in the fields or “cut and paste” from another document.

Important! Your Education plus Work Experience must be no less than one of the following:

Associate Degree and Eight Years Work Experience

Bachelor Degree and Six Years Work Experience

Masters Degree and Five Years Work Experience

Doctorate and Three Years Work Experience

Contact Information

Name
Address
Phone
E-mail

Technical Experience descriptions. You will be able to select from these, or select “other” and use a comments field provided at the end of the form.

Payment Information: \$250.00 (Nonrefundable)

Credit Card #
Expiration Date

- In the event your application is not approved, you will be allowed to reapply after one year from date of notification.
- Should you not pass the exam, you will be allowed to retake after a six month waiting period - without paying a second fee. (The second exam must be completed between six months and one year of the first submission.)
- Should you not pass again, you must wait another six months before taking the exam again.

Highest Level of Education

Degree
Major/Field
College/University

Work Experience

Employment Date(s)
-- mm/yyyy of start and end
-- Total number of years must meet minimal requirements as listed above.
Job Title
Company/Organization
-- You will be asked to request the number of work experience boxes you need. Select the number you need to describe all relevant jobs you’ve held. (i.e. you will select “show me two” if you will be describing two separate jobs.)
-- For each position, you will be presented with “drop down” menus listing several Operational and

Relevant Organizations or Societies

Select from a list of associations and organizations that you support.

References (Three)

Full Names and e-mail addresses
-- Be sure and let your references know to expect and to watch for the message from M&SPCC (mspcc@ndia.org).
--Autogenerated e-mails will be delivered to the three references immediately when you complete your application. They will receive a link for submitting their letter of reference for you.
--Your application cannot be reviewed and approved until all three letters of reference have been received.

“What’s Next?”

Your credentials will be evaluated by at least two members of the M&SPCC Certification Board. If your application is approved, you will be provided with instructions on proceeding to the examination.
Once begun, you will have 14 days to complete the 100 question exam.



For information or assistance, contact:
Patrick Rowe
National Training Systems Association
(703) 247-9471
prowe@ndia.org